

TOWN OF BASSENDEAN
NOTICE OF MEETING OF THE
MUNICIPAL HERITAGE INVENTORY REVIEW
COMMITTEE

Dear Committee Member

A meeting of the Municipal Heritage Inventory Review Committee will be held in the Council Chamber, 48 Old Perth Road, Bassendean, on Tuesday 10 May 2016 commencing at 6.00pm.

Mr Simon Stewert-Dawkins
ACTING CHIEF EXECUTIVE OFFICER

6 May 2016

A G E N D A

1.0 **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Acknowledgement of Traditional Owners

The Town of Bassendean acknowledges the past and present traditional owners of the land on which we gather to conduct this meeting, and pays its respects to their Elders, both past and present.

2.0 **ATTENDANCES, APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

Apologies

Cr Gerry Pule
Prue Griffin - Hocking Heritage Studio
Gemma Smith - Hocking Heritage Studio

3.0 DEPUTATIONS

Nil.

4.0 CONFIRMATION OF MINUTES

4.1 Minutes of the Meeting held on 8 March 2016

OFFICER RECOMMENDATION – ITEM 4.1

That the minutes of the meeting held on 8 March 2016 be confirmed as a true record.

5.0 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

6.0 DECLARATIONS OF INTEREST

7.0 BUSINESS DEFERRED FROM PREVIOUS MEETING

Education campaign and engage with the community through public workshops	No action at this stage
Establish special control areas over precincts or streets	No action at this stage
Thematic history needs to be developed	Hocking Heritage Studio to complete thematic history by end of June 2106
The Town needs to develop a heritage strategy	Outside the Scope of the current review
Town officers prepare a report outlining a draft strategy that enables those properties listed on the Heritage List including heritage precincts to have no loss of their existing development potential and allowing the listed building to be retained.	For discussion on 10 May 2016

Committee members to review the draft inventory and forward comments to troberts@bassendean.wa.gov.au who will collate information before sending through to Hocking for implementation.	Committee members are asked to provide comment and suggested changes on the draft MI before the June meeting
Link the heritage list (categories 1s and 2s) to TPS10 and recommend policies	No action at this stage
Develop policies for category 3s and 4s	No action at this stage
Opportunity for property owners to provide additional information on their properties which could result in a change of management category (to be based on the significance of the place)	To be considered as part of advertising the draft Inventory
Town officers prepare a timeline for the completion of the review including those elements which are covered by the current scope and those elements which are beyond the scope of the current review.	For discussion on 10 May 2016
That Council considers a budget variation to allow for the preparation of: 1. A Heritage Strategy; and 2. Draft Design Guidelines for Heritage Precincts; based on advice in an officer's report.	No action at this stage

8.0 REPORTS

8.1 Progress Review on the Review of the Municipal Inventory and Future Actions

Place Record Forms

The Committee has been previously provided with the draft place record forms and suggested management categories for places contained within the currently adopted MI, together with some additional properties not included in the current MI.

As a result of the bus tour held on 5 March 2016, in the order of some 36 properties and precincts were recommended for inclusion. The place records forms for the Ashfield and Eden Hill properties are included as an attachment to the agenda and details of the Bassendean properties will be provided at the meeting.

The Committee is asked to formerly endorse the place record forms and proposed management categories, including the identification of heritage precincts at its next meeting.

Incentives for heritage conservation- retention of development potential

Staff have contacted other councils in an attempt to find out what policies those councils have. Responses have been received from the Cities of Stirling, Bayswater, Cockburn and Rockingham. Copies of those Council's policies are included as an attachment to this agenda.

In addition to the above, the Western Australian Local Government Association has established the Local Government Heritage Group and officers have advised that we would be interested in being kept up to date with any outcomes and briefings that may arise through this process.

It is apparent that some form of draft policy will need to be developed by the Town to go hand in hand with the advertising of the final version of the Inventory.

Staff will attempt to present a draft policy to the next meeting of the Committee taking into account the feedback of the Committee.

Outstanding Actions

Thematic framework and place record forms

Hocking Heritage Studio will complete the Thematic Framework by the end of the current financial year and will also revise the Place Record Forms following feedback from the Committee.

Endorsement by Council

The recommendation of the Committee will need to be reported to Council to adopt the revised MI and any policies to be used in advertising the Revised MI.

Advertising if the Proposed Inventory and any associated policy

Following endorsement by Council, it is intended that the Inventory and policies be advertised for public comment. It is envisaged that the Town will write to each owner whose property is included for inclusion on the MI and also generally advertise the proposal.

It is also intended that an open day be held as part of this process.

Consideration of submissions and final adoption

Following the advertising period, it is envisaged that Council will adopt the final version of the Inventory and any associated polices, including any changes to the Place Record Forms, Management Categories and thematic framework.

Post adoption of the Inventory

Following the adoption of the inventory it is envisaged that Council will:

- Establish the Heritage List and any precincts under the Local Planning Scheme No 10; and
- Develop precinct design guidelines for any precincts that are established.

OFFICER RECOMMENDATION – ITEM 8.1

That the Committee endorses the report by the Manager Development Services on the Review of the Municipal Inventory and future actions

9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10.0 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

13.0 CONFIDENTIAL BUSINESS

14.0 CLOSURE

The next meeting date is to be determined at the Committee meeting.